



St Peter's Primary School Parents & Friends Committee

Annual General Meeting

Meeting Minutes - Tuesday 1st December 2020

1. WELCOME: E Butler

Good evening everyone, and thank you for attending this evening

In the spirit of consistency, I will aim to be short and sweet as time is precious and you are missing valuable time with your family.

We have a few formalities to cover off – but we have kept the agenda nice and concise.

2. ATTENDANCE:

Please ensure you have signed the sheet going around (Attendance captured in School AGM Minutes)

3. MINUTES FROM PREVIOUS MEETING: E Butler

Motion to accept minutes from the P&F AGM Meeting held on the 1st of December 2020
Proposed: A Cox and seconded – J Southern

4. REPORTS:

P & F President's Report: E Butler

It has been a mixed bag of lollies this year – we started the year guns blazing with a fabulous “Picnic on the Green” event, organised by Renee Bennet and help from her family and friends.

We implemented a streamlined approach to Class Rep nomination – which ensured the quickest ‘sign up’ we have experienced yet as a P&F (we hope the 2021 process will be even better – thanks again to Amanda Cox’s assistance) Our sub-committees all had great levels of Participation.

We relocated the second-hand uniform shop and P&F storage areas and upgraded them.

The Netball and Basketball seasons got off to a great start, we had a successful Ride to School event and Thank You sundowner for staff, volunteers & life members, P&F meetings were held in February and March and lots of plans were in place for the usual smorgasbords of activities – then COVID hit, and we had to press the ‘pause button’ for a while due to government restrictions.

What we did - We were able to provide a **small token of the community's gratitude** to the amazing team at St Peter's - for all their hard work and the extra hours they worked to quickly adapt our children's schooling to off site to keep everyone safe, while learning- by providing a **“thank you morning tea”**.



When restrictions started to ease Netball, Basketball, footy tippy, the second-hand uniform, school banking and some SPD events were able to occur, but all our usual family related events and activities understandably had to be cancelled.

Opportunity - However we were able to support the following projects this year - some are already being enjoyed by your children and a couple will be enjoyed next year onwards.

They include –

The Early Learning playground area upgrade \$15,000.00

Bushtucker garden

Funding Scholarships

And the reallocation of the funds from the cancelled events for a **new Stem Room** that will be in place for the 2021 school year.

Current P&F Executive Committee Members: E Butler

President: Emma Butler

Vice President: David Fitzgerald (First Year)

Secretary: Amanda Cox

Treasurer: Magdalena Wittek

General Executive Member: Nicole Gatsoulis

Election of P&F Executive Committee Members 2021: E Butler

President: Emma Butler

Vice President: David Fitzgerald

Secretary: Amanda Cox

Treasurer: Magdalena Wittek

General Executive Member: Nicole Gatsoulis

Remains the same.

Sub Committee Members 2021

After tonight's meeting, sub-committees and the members will be confirmed and circulated in due course.

I will hand over to Amanda Cox who will present the Treasurers Report on behalf of Magda.



a. Treasurer's Report: A Cox

Move to accept St Peter's P&F Budget 2021. Proposed E. Butler. By show of hands all in favour. Accepted/passed.

Financial Audit

The P&F Finances are audited every year for transparency and good governance.

5. Proposed budget 2021 - This budget is very similar to 2020

- Possible projects/activities
 - a. Maintain same number of events and activities in 2021
 - b. Refurbishment of P&F Storage facilities
 - c. Save existing funds for a 21st Century multi-function space for the children

6. 2020 Awards: E Butler

P&F Funded Scholarships – nominations have been reviewed by the school and they will announce recipients shortly

Person of the Year - I am pleased to announce we have 3 worthy winners this year.

I am sure many of you know these lovely people. They are always helping around the school without being asked, fixing things, cleaning (including 8 hours for cleaning the canteen – purely in goodwill) they are always helping at P&F events and even support Father Jeronimo by making things he has needed for school related activities and purchased items to help out - and again all without being asked, just seeing the need, and actioning it. They have volunteered at the Second-hand Uniform shop and canteen many times. even fixing the water pump in the playground and helping to instal the TV in the undercover area, fixed the soccer nets on numerous occasions – the list goes on - and all without wanting praise or recognition.

The other recipient was responsible for organising the beginning of the year "Picnic on the Green" family event.

This included coordinating all the suppliers, refreshments, entertainment, St John's ambulance, all the event preparation, set up logistics, clean up and helpers at the event (which included family and her close friends)

In addition to the event this year –she has organised 2 other end of year events at the school for the entire St Peters Community and donated countless hours and additional funding to make the events enjoyable and memorable for St Peter's students and families. Not to mention the additional hours she donates at the canteen and other activities at the school.

I would like to congratulate

Marina & Mario Tassone & Renee Bennett for receiving the 2020 People of the year.

Congratulations and thank you - our community would not be the same without you.



On to Life membership

This year we have 3 recipients of Life Membership –

They are 2 members of the community who have been volunteering with the school banking program every week for many years and whose help has been invaluable to making school banking such a success – week in and week out, they are always happy to help with the smorgasbord of P&F related events & activities each year, including the end of year events, welcome events, Mother's Day & Father's Day activities, class rep etc etc.

The other recipient this year is a member of the community who has provided many hours of support to the St Peter's Netball program over more than 5 years, in many different Committee roles, more recently in the last two years she has been Chair of the Committee and has been fundamental in improving the delivery of the program in our community. In addition, she has volunteered for numerous other P&F activities for the duration of her two daughter's educations at St Peter's.

So, I would like to congratulate Elda Kingston, Toula Hollingum & Annalisa Hutchinson for the generosity of spirit and the positive impact they have had on the lives of so many of the children in our community.

We are sorry to see you depart the school, but we are very grateful for all your support over the years.

7. General Information

I am mindful of time so I would like to close by saying thank you to everyone who has not only supported me in my third year in the role but to everyone who has continued to be so generous with their support for all the P&F activities this year.

And this year has been crazy – but everyone has rallied together, and we have been able to still achieve some great things for the children and our community.

I wish you and your families a very Merry Christmas and a Happy healthy and prosperous 2021.

I look forward to seeing you at our first meeting on the 9th of February and I hope you are happy to volunteer as class reps and subcommittee members again in 2021.

8. CLOSE MEETING: