



St Peter's Primary School – Parents & Friends Meeting Minutes

7:15pm Tuesday 7th May 2019

1. OPENING PRAYER: "Hail Mary"

2. ATTENDANCE:

Attendees: Nicole Gatsoulis (Sec), Emma Butler (Pres), Pina Hutchinson (Prin), Courtney Dunsire (AP), Paul Brennan, Magda Wittek (Tres), Shana O'Shea, Nathalie Vidot, Gill Aves, Marjeanne Wilkins, Joanna Dropulich, Bree Dimmock, Rachelle Land, Erin Tyers, Kylie Skinner, Louise Todd, Gemma Palmer, Gemma Nichol, Alison Rawson

APOLOGIES:

Richard Boyd (VP), Amanda Cox (ComMem), Joanne Southern, Laura Antenucci, Linda Costarella, Kristy Olszewicki, Bec Nairn, Renee, Julia, Jo Oksanen, Annalisa Hutchenson

3. MINUTES FROM PREVIOUS MEETING:

Motion to accept minutes from P&F Meeting 12 April 2019

Motion to pass: Emma Butler & Magda Wittek

4. BUSINESS ARISING FROM PREVIOUS MINUTES: (Emma Butler)

Nil

5. REPORTS:

a. Principal's Report: Pina Hutchinson – **Please see attached report**

b. P & F President: Emma Butler

P&F Events and Activities since last meeting (excluding class rep events organised at local level)

RidetoSchool Day – 22nd March 2019

- Huge thank you to Michelle Prior for organising this year's event and a thank you to all the parent volunteers who helped Michelle on the day.
- Hundreds of children participated and received certificates for riding, scooting or walking to school
- Great opportunity to encourage children to be active on their way to and from school

School Disco – 5th April 2019

- More than 600 tickets sold
- Additional Photobooth was a great success – managed to keep the queues down
- Feedback meeting scheduled with Pina – preparation for next year's event
- Very big thank you to Jo Southern, Olyvia Browne, Kelly Marinucci and all the other parent helpers who made the event possible and a huge success



Mother's Day Breakfast – date 10th May 2019

- Big thank you to Alison Rawson for organising this event and a thank you to all the parent volunteers (Mums and Dad's) who have offered to help on Friday.

Mother's Day Stall – open this week ahead of Mother's Day

- Big thank you to Vanessa Ryan and all the team who help throughout the year preparing for this lovely event.

Quiz Night - Parent event – October 2019 tbc

- Planning has commenced for a Quiz Night in Term 3 (mid-late October) – more details to follow. Funds raised will go towards books and additional school resources for the children.

P&F General business updates

- **P&F Stocktake/Asset Register** - Tidy up has commenced and will continue over the next few weeks. Asset register will be created to make it easier for everyone to know what equipment we have for events, sports and all the P&F/School activities throughout the year.
- **Feedback received about social events that are organised at the local level via the Class Rep Network** having a female only focus for the night outs. Consideration to be given to mixed events so all parents have the chance to meet and make new connections/friendships – grow the community.
- **BookWeek Bookfair** – P&F withdrawing from the 2019 activity – based on feedback from previous event - it has been challenging getting assistance during the event. Topic was raised in 2018 and early 2019 that alternative fundraising activities be considered. A quiz night is being planned as a fundraiser for books and resources for the children this year. The School may run a bookfair independently – tbc.
- **School Communication and Communication about P&F Activities** – working with the School to streamline/improve this process.

C. Treasurers Report: Magda Wittek

- Amount of \$3,383.90 was deposited into account and unknown as to who this was. Cash deposit with no details. Please let Magda know if you have any information
- Closing balance as at 30 April \$44,447.60



6. GENERAL BUSINESS:

a. Communication - School and P & F (Emma Butler & Pina Hutchinson)

- Feedback from parents with multiple children attending the school that the communication can be overwhelming. Often receiving the same email/text per the amount of children attending the school, can this be just once.
- At present lots of forums and no consistency, Seesaw, paper. emails etc
- School Calendar – There is an issue with the dates this will be looked into
- School has tried to accommodate ease of overwhelming communication and brought out fortnightly newsletters
- Text Messages from school – feedback that they are very useful and easy to communicate and remind
- Seesaw - Great feedback on this as a communication tool
- General feedback that it is difficult to keep everyone happy
- Pina is across the communication sent out by all teachers and by the end of the year will be a plan of the consistent communication channel. For now, please be patient with the process and organic process of feeling out which communication channel is more effective. Class update email from teachers is a must.

b. Seminars (Alison Rawson)

Resilience and Self-Motivation

- Year 5 – Resilience Workshop: Feedback from the children is that truly enjoyed it and all very positive feedback received.
- Year 6 – Self Motivation: to be run next week
- P & F Committed funds/support for 2 years. This year will be the last year.
- Workshop presenters are very keen to use St Peters to trail a new format of presentation called “Wolfpack Program”

Protective Behaviour Workshop (Year 2/3/4 Parents)

- Numbers are a little low, have 40 parents attending
- The impact of Pornography to be presented in Term 3 anyone welcome to attend

c. Mother's Day Activities

Breakfast (Alison Rawson)

- 300 people have RSVP'd have catered for about 400 people.
- Have very good response for dad volunteers.
- Coffee van is booked



- Free event, anticipated for the same number as last year. Alison prepared for a 6:30am start to prepare
Mother's Day Stall
- All running as planned

d. Basketball (Gemma Palmer)

- 3 teams all up
- 2 x Under 10 teams and 1x Under 12 team
- First time it has come down to the wire with registrations
- A challenge being faced at the moment is the training time are clashing with the netball training times and court availability can be an issue
- Training can be done at Salisbury St but the ring height can prove to be a challenge
- Winter training – Looking at ECU and enquiring about using indoor courts
- New basketballs have been brought

e. Netball (Emma Butler on behalf of Annalisa Hutchinson)

Season commences 18th May 2019 – 9 Teams in total - first ever Year 2 student team has been formed.

- Suggestion put forward that Netball Committee investigate using Noranda courts as they offer use for free

7. NEXT MEETING: 7:15pm Tuesday 4th June 2019

8. CLOSE MEETING: 8:03 pm.

Outstanding Actions from Meeting

ITEM TITLE	ACTION



PRINCIPALS REPORT

PRINCIPAL P& F REPORT

May 2019

Administrative Matters

Book a Tour- We are pleased to announce that the 'Book in for a Tour' has taken off. We have had 10 parents take up the offer after our dedicated Open days. Within this group 7 potential enrolments as the other 3 are already enrolled. I'm hopeful that we will continue to capture new enrolments through this service.

We have also had recent enrolments for 4 neighbouring Government schools. The children have enrolled in classes throughout the school. Our current enrolment numbers are 723 students.

Kindergarten Enrolments- I will be interviewing Kindergarten 2020 families throughout the next two weeks. We currently have enrolments for 2020 at 78 students.

School Maintenance- Over the holiday break we have had trees trimmed, playground markings for children to enjoy increased areas of interest and school signage to address some OHS concerns.

Mother's Day- On Thursday and Friday we will celebrate the fabulous mothers' in our community. On Thursday we will have the Mother's Day Stall and on Friday the breakfast. The breakfast commences at 7am. I look forward to seeing you there. I wish all our St Peter's mothers and grandmothers a wonderful day on Sunday. A day in which we celebrate and honour mothers and all they do lovingly and unconditionally. I also thank the P&F for coordinating these fabulous events in our community.

Educational Matters

Professional Development- Our staff members have been back since Monday for Professional Development on a variety of pop up workshops presented by members of staff. We covered ICT, Early Childhood writing, addressing individual needs in the classroom, Reading, Philosophy, Emotional regulation and strategies for facilitating honest conversations. I congratulate our staff on their engagement on the day and already the transfer of their learning into classrooms. On the day we also enjoyed the company of staff from Good shepherd Lockridge and Sacred Heart Highgate. I sincerely thank the staff who volunteered to facilitate workshops and Mrs Paulette Aquino for coordinating the day.

Environmental Focus- This term our Year 6 leaders will be assisting us in developing the Recycling Project around the school. All bins have been clearly labelled and placed in all classrooms and designated areas around the school. Our leaders will facilitate the management of this system. The assemblies will be an opportunity for the student voice to inform their peers on how they can assist in our whole school program. Running alongside this our Science classes will be creating their own worm farm to take home. Your children will receive information this week. Our school will have their own worm farm delivered next week. I have already had worms personally delivered to me. I take this as a sign that they are keen to get involved!



NAPLAN-. In week 3 and 4 of this term our students in Years 3 and 5 students will be involved in national testing in literacy and numeracy. Please ensure your children get a good night's sleep and eat their breakfast before coming to school. It is important that children do not feel extra pressure placed on them during this time.

All Year 3 and Year 5 students will be assessed between the 14th May and the 22nd of May. An information brochure has been sent home to our Year Three and Year Five parents. If you have any queries regarding NAPLAN testing please see your classroom teacher.

As a principal, the great thing about NAPLAN is that it gives us big picture data. We analyse the data and look for trends. It allows us to use it as a tool for future planning. The other important thing about the whole NAPLAN process is that some children are going to love it and do extremely well, others will perform at lower levels due to their stress levels during this time. As adults, we are the same, some of us love test situations. Others of us find them extremely stressful. Remember our children are the same

Kindergarten Coffee Morning- I look forward to meeting with parents from kindy, tomorrow at 9am. This is an opportunity to meet in an informal setting and see how the children have settled into their learning at St Peter's.

Theological Matters

Confirmation Retreat – Last Friday our Year 6 students enjoyed a Confirmation Retreat at Maylands Recreation Club. The students participated in an action-packed day with the Disciples of Jesus. As our Year 6 students prepare for the Sacrament of Confirmation I ask that you keep them in your prayers as they seal the covenant made in Holy Baptism and are bestowed with the gifts of the Holy Spirit.

Pina Hutcheson
Principal

7th May 2019